



DEPARTMENT OF THE NAVY  
OFFICE OF THE ASSISTANT SECRETARY  
RESEARCH, DEVELOPMENT AND ACQUISITION  
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WASHINGTON DC 20350-1000

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MEMORANDUM FOR DISTRIBUTION

Subj: ACQUISITION OF SERVICES

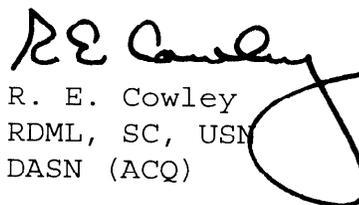
Ref: (a) National Defense Authorization Act for Fiscal Year  
2002, Pub. L. 107-107, Section 801(d)  
(b) USD(AT&L) memorandum of May 31, 2002

Encl: (1) Department of the Navy (DoN) Management Oversight  
Process for Acquisition of Services (MOPAS)

Acquisition of services is increasingly important in allowing the Department to meet its mission. To capitalize on this demand, services should be acquired as strategically and efficiently as practicable. Reference (a) required the Secretary of Defense to establish a management oversight process for the acquisition of services that is comparable to the process for the acquisition of hardware.

By reference (b), USD(AT&L) provided the Military Services and Defense Agencies guidelines to establish management oversight processes most effective within their organizational structure. The USD(AT&L) guidance clarifies that service acquisition is broader than contracting for services. It includes execution of one or multiple contracts, orders or other instruments for committing or obligating funds to acquire services that meet a specified requirement.

Enclosure (1), the DoN implementation of references (a) and (b), is effective immediately. It builds on the existing acquisition management structure and contains tiered approval levels based on the estimated total value of the service acquisition.

  
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